

**TSATA Summer BOD Meeting  
Arlington July 20, 2007**

**Presiding:** Cathy Supak, Chairperson

**Attending:** Ed Mizicko, Dan Fuller, Nancy Vanley, Bill Schneider, Robert Ramos, Mike Carroll, Lee Knox, Spanky Stephens, Josh Woodall

**Call to Order by Cathy Supak**

**Minutes from 7/19/07:** Will be prepared, distributed, and presented at Mid-Winter by former Secretary Treasurer Lee Knox.

**Finance Issues:** Discussion of how to reduce the cost of finance/bookkeeping

- Cathy will try to find someone with a finance background to help the secretary treasurer
- Spanky and Josh will investigate options for bookkeeping
- Spanky and Josh will report at Mid-Winter and the BOD will determine what is best for TSATA and the Executive Director.

**Academic All-State Award:** Discussion of what will be on the certificate/nomination form.

- Mike Carroll will template the certificate after the Boys and Girls Coaches associations Academic All-State Award
- Nomination form will have the addition of a parental consent to list their child's name and school information on the TSATA website
- Ed Mizicko makes a motion that two certificates be sent with every award, one for the recipient and one for the school
  - Bill Schneider seconds the motion
  - Motion passes unanimously

**TSATA Hosting a CE Meeting:**

- Spanky has been in discussion with groups about TSATA hosting a meeting with Vendors speaking
- Spanky will continue to explore this possibility

**Welcome Reception at SWATA 2008:**

- Ed Mizicko proposes that TSATA host a welcome reception at SWATA in Corpus Christi
- Tabled for discussion at Mid-Winter

**Lobbyist, Spanky, use of PAC monies:**

- Is Spanky a registered lobbyist? No
- Because TSATA has a PAC fund, if Spanky uses money does he have to be a registered lobbyist? No, because the funds are issued to Hilco Partners by Akin Business Service

**Shirts/Name Tags for BOD Members:** Cathy Supak and Spanky Stephens will get bids on items

**Communication:**

- Cathy asks that e-mail discussion be handled by sending it to the Secretary/Treasurer to be compiled. The Secretary/Treasurer will then disburse the discussion to the BOD.
- Please keep conversations within the BOD
- Keep regions informed
- Questions related to TSATA business on the SWATA list serve should be re-directed to the TSATA web forum
- Mike requests that Cathy or Spanky be the “voice” of TSATA
- Spanky notes that the BOD should answer questions with what has been discussed, no one should express their own opinions regarding these questions as it could appear to be an official response

**Hit the Hill (D.C.):**

- Discussion of who should attend included the Chairperson of the BOD, Executive Director, and George Young
- Mike Carroll makes a motion that the TSATA Chairperson of the BOD, and George Young attend Hit the Hill using funds provided by SWATA and that the TSATA Executive Director be sent if funds are available from TSATA
  - Ed Mizicko seconds the motion
  - Motion passes unanimously

**Policies and Procedures:**

- All BOD members should download the constitution and by-laws from the website
- Robert Ramos will outline update to discuss at Mid-Winter

**TEA:**

- Discussion of what the minimum registration requirement for the Sports Medicine instructors course should be
  - Dennis Hart recommends a minimum registration of 10 to hold the course
- Discussion of how many instructors we need and how to assess who the instructors should be
  - Tabled for discussion at Mid-Winter
- Dan Fuller makes a motion to set a minimum registration requirement of 10 participants at any location in order to hold the course
  - Mike Carroll seconds the motion
    - Discussion to add a deadline requirement
    - Dan Fuller withdraws the motion
- Dan Fuller makes a motion to set a minimum registration requirement of 10 participants at any location in order to hold the course with a registration deadline to be set in the policies and procedures
  - Mike Carroll seconds the motion

- Motion carries with a vote of 8 for, 1 against with Ed Mizicko voting against

**Committees:** Cathy asks Nancy to contact each committee chair to evaluate the validity and need for the committee and to report to the BOD at Mid-Winter

**PR Committee Chair:**

- Lee will research candidates and find a new PR committee chair
- Cathy recommends that the PR committee chair possess computer skills for the newsletter, etc.

**Job Board:** Cathy states that there are AT jobs posted on the coaches association website that are not posted on the TSATA website. She recommends that we advertise the TSATA website/job board at the coaches association clinic

**Goals:**

- Membership: Currently at 1,123 members, over 1,200 non-members, goal is to increase membership by 10%
- Expenses: Where can we cut expenses? Accounting fees, bookkeeping fees, etc. goal is to cut accounting fees by 20%
- Website: Improve ability to communicate with members using the website, promote use of TSATA web forum

**Website Software:**

- Ed Mizicko makes a motion to approve the purchase of software needed for the website as deemed necessary by Josh Woodall
  - Bill Schneider seconds the motion
  - Motion passes unanimously

**Name Tags for BOD Members:**

- Name tags for BOD members to wear at meetings, etc. will give additional credibility to the association
- Ed states that he does not see the necessity for name tags
- Mike Carroll makes a motion to get name badges for TSATA BOD members
  - Dan Fuller seconds the motion
  - Discussion: Ed does not believe that it is necessary
  - Motion passes with a vote of 8 for, 1 against with Ed Mizicko voting against

**Membership Cards:**

- We need to be able to provide membership cards as verification of membership with TSATA
- Mike states that there will be questions about using TSATA membership cards for admittance into playoff games, etc.
- Dan Fuller and Josh will look into options for membership cards

**Insurance:**

- For BOD members; will be revisited at Mid-Winter

**Board Member Assignments:**

- Spanky will work with Josh to look at ways of reducing the cost of finance/bookkeeping
- Ed will get with Lee about a welcome reception in Corpus Christi for SWATA, Books
- Mike will work on the Academic All-State Award
- Lee will work with Bill on PR
- Bill will work on name tags for BOD members, increase membership in his region, work with Lee on PR, and work on redirecting info to the TSATA web forum
- Robert will work on increasing membership in his region and work on the Policies and Procedures handbook
- Nancy will work on increasing membership in her region and communicate with committee chairs about validity and need for each committee to give report at Mid-Winter
- Dan will work with the membership committee on increasing membership by 10%, will work with Josh on membership cards, and will work on issuing member numbers
- Cathy will improve communication with the SWATA BOD, work on finding a finance person who can help TSATA, increase membership, improve communication with members
- Josh will work with Spanky on finding ways to reduce the cost of finance/bookkeeping, work with Dan on membership cards, research website software needs

**Mike Carroll makes a motion to adjourn**

Lee Knox seconds the motion

Motion passes unanimously